

**NHTM Board Meeting
Minutes
September 19, 2019
NEA Building, Concord, NH
Approved December 5, 2019**

Present: Rob Lukasiak, Michelle Morton-Currit, Annie Wallace, Dan Pooler, Natalie LaFlamme, Elisabeth Johnston (via Skype), Lesley Fallu, Bernadette Kuhn, Joe Spadano, Teresa Magnus, Raina Eckhardt

Absent: Jess Jacques, Stephanie Wheeler, Allison Friend-Gray, Ann Elise Record, Donna Dubey,

Rob called the meeting to order at 4:32.

Secretary's Report (Natalie) – The minutes of the 6/28/19 Summer Retreat were approved unanimously.

The following items were in the 6/28/19 minutes to revisit. We all need to look these items over and we will proceed with the items at the December meeting.

- i. Review free membership policy **(Review the free membership policy - Terri will send it out for us to review.)**
- ii. Creation of an award strictly for elementary teachers
- iii. Discussion of Board positions regarding duties and term lengths
(Be sure to do this - send revisions to Rob and Terri!!!)

Treasurer's Report (Michelle)

We are losing money and using money from our Money Market account to cover scholarships and other expenses. Michelle asked if we should consider setting up a third account that will be only for scholarship donations and disbursements. **Rob made a motion to set up a third account for scholarships and disbursements; seconded by Natalie. The motion passed unanimously.**

We are no longer using PayPal. We are using Wild Apricot. A "Make a Donation" will be added to our account. We will need to purchase a new credit card swiper that will do everything that is needed and is compatible with Wild Apricot.

Michelle needs us to verify the information on the Volunteer Hours form. She needs this for taxes.

Michelle is collecting money for flowers to send to the family of Lew Knight, who was a beloved NH math educator.

Membership Report (Bernadette)

Total: 155 active members (although 288 are listed)

Annie suggested that we get a breakdown of members by region. Bernadette will try to do this. Bernadette sends out renewal forms and invitations to former members to come back to NHTM.

Webmaster Report (Allison) - no report

Joe wondered if we can sell advertisements on our website to get some more funding. Michelle will ask our accountant.

A reminder that this is the last year that Allison will be our webmaster, so the board needs to start thinking about getting another webmaster. (Dan Pooler is a possibility.)

Newsletter/Blog Update – (Elisabeth)

There have been two posts for this cycle on the blog. Elisabeth is looking for more contributions. She is trying to get more content on the blog. Elisabeth will try to include a news page of what is going on and then have the links to other blog articles. Rob suggested that the news page should go on the web page and have the web page be the one-stop place for people to go to. It was discussed that the web page needs to be revamped so that everything isn't hidden behind tabs. Members should get reminders via e-mail directing them to go to the webpage. Elisabeth's role would be to edit submissions for the blogs. There is a link to the blogs already on the website.

Elisabeth would like us to continue to think about how we want the blog to progress. She is always looking for more content.

Media and Public Relations Representative (Jess) - no report

Jess has been helping with the advertising for the Spring conference.

NCTM Affiliate Leaders Conference (Terri and Raina)

The conference was fun. Raina has the Advocacy Toolkit and she went to the training for this. She is very excited about what she learned there. Raina also went to a technology session which was helpful for her. Terri went to a candidates talk and ran into a Nashua State representative. They talked about ways to get involved in advocacy for math education. Terri also went to a session on making the most of board member's strengths and being sure that everyone is heard. Terri heard some good things about Wild Apricot including sending out news blasts. By not having a paper newsletter, do we lose a record of our history? One thought that was discussed is to include links to articles, blogs and calendar on our website.

ATMNE Representative (Joe)

Next meeting is early in October. There is a conference at Cromwell, CT sponsored by ATOMIC (the Connecticut Math Educator's group).

Participation in ATMNE Twitter Chats (Rob)

Rob has been doing a lot of work with ATMNE and they have requested that we join in on the ATMNE Twitter chats. Rob believes that there will be bi-weekly Twitter chats. Each affiliate would take turns hosting the chat. We have four board members at the meeting that have Twitter accounts. Lesley and Raina are interested in doing this. The current proposal is to hold the chats on Sunday nights at 7:00, but our board felt that the time was not a good one. We also thought bi-weekly was too much. Rob is going to let ATMNE know that we are interested, but would prefer a different day/time. Elisabeth will send a list of when other Twitter chats for math are occurring.

Elementary Representative (Ann Elise) - no report

Middle School Representative (Dan) - no report

Secondary Representative (Lesley)

Lesley has updated the process. She changed the rubrics a bit (typos, updated language, etc). She put the contact as the NHTM position instead of a name. Lesley also put together directions of how to do all of this for future Secondary Reps. This should be put on the website with access for Board members only.

Nominations will open October 15 every year.

Nomination packets due December 15 every year.

Applicant packets are due January 15 every year.

Everyone needs to look at what Lesley did and let her know by October 1 about any suggestions so that we can start to advertise the award.

Post-Secondary Representative (Raina)

Raina and Dan will change the Prevost Award dates to be the same for the future. Most are already aligned. Raina sent an invitation to nominate to all of the principals of public schools in the state.

Raina wondered if we should be including private schools in the distribution of award information. The consensus of the board was to include them. Raina will contact Donna Dubey about getting private school contacts.

Raina also updated the awards site for the high school and Prevost.

NCTM/NCSM Representative (Annie)

The NCTM Regional conference is next week. The annual this year is their Centennial (April). There are some grants coming up that we may be able to access.

Cathy Boutin is the NCSM Eastern 1 representative.

DoE Update (Donna) -

The math consultant position has still not been filled or funded. The new person will take over for Donna.

The PAEMST for this next round is for K-6 teachers. People can self-nominate.

Still no word on past winners. Michelle is a finalist, but hasn't heard anything. She was supposed to hear back in the Spring.

Donna put the information about the Spring Conference on the principal's list-serve.

Regional Structure Update (Annie and Michelle)

Annie has new people:

Darcy Kane - North Country representative (Ann Elise will help her out)

Donna Furlong has enlisted Kathy Griffin to help - South Central rep

Michelle has a lot going on in the Southeast region:

- A workshop about Rob's blog, "Got Problems?";
- Book study blog on [Visible Learning](#) by John Hattie (so far, 3 regions plan to participate in this)
- Michelle will be sending out an e-mail to invite people to participate.

Update on 2020 Spring Conference (Dan, Rob)

The Spring Conference will be at the Manchester Community College on March 17, 2020.

Chairpeople are:

- Conference Chairs: Rob & Dan
- Program: Annie, Cecile Carlton & Betty Erickson
- Registration: Bernadette
- Technology: Joe has volunteered
- Food: Rob
- Exhibits: Lesley & Molly Linn
- NCTM Materials: Annie
- Signs/Publicity: Allison, Jess, Stephanie & Donna
- Site Coordinator: Raina
- Student Volunteers: Terri
- Committee member: Michelle
- On-Site Contact Person: Therese Potvin

The group is working on getting a budget together so that a price can be set. It is important to keep the cost to our members as low as possible.

Our keynote speaker is Dr. Cornelius (Kees) deGroot (URI; ELL specialist; former Balomenos winner). Dr. Nicki will also be coming to present with Ann Elise.

A Call to Presenters has gone out, but we still need to get it out on our Website. Dan has reached out to Allison to get it on there.

Michelle found out that we do not need a permit for 50-50 raffles. Publicize that we will be having a raffle so that people will bring cash.

Other Business

Rob is presenting at the NEA Fall Conference.

“Poster Presenters” do not get a free conference registration.

News from Annie: Good Maria Aiello, a former NHTM College scholarship winner, is now an elementary teacher in Hampstead.

Natalie made a motion to adjourn; seconded by Michelle . The motion passed unanimously.

The meeting adjourned at 7:34 .

Respectfully submitted by,

Natalie LaFlamme

Next meeting Agenda Items:

- i. Review free membership policy
- ii. Creation of an award strictly for elementary teachers
- iii. Discussion of Board positions regarding duties and term lengths

Future Meetings:

- Thursday, 12/5/19 (NEA-NH Building - South Spring Street, Concord)
- ZOOM Meeting Wednesday, 1/15/20 (Hosted through Rivier University)
- Wednesday, 5/20/20 (Plymouth The Common Man)